

Application for Vessel Entrance or Clearance Formalities and Payment for Wharfage Dues

CLIENT

PIA

START

Before vessel arrival

Inform PIA on the vessel arrival,
at least 24 hours before its arrival

Upon vessel arrival

Fill and submit Vessel Information Sheet,
together with required documents

Review submitted documents

Before vessel departs

Fill and submit Vessel Information Sheet,
together with required documents

Reviews submitted documents

Pay fee to cashier

Computes corresponding fees and
issue Computation Sheet

Present official receipt for clearance

Stamp and sign roll book for clearance

END